

# Walking Through Windows 7

The Newest and Fastest Windows Ever



**A 2-hour Workshop Experience April 7 & 8, 2-4:00 PM**

**Walking Through Windows 7 is an informal and fun workshop written for current Windows 7 users who want to enhance their Windows 7 skills.**

**This workshop is also for people who are considering a move to Windows 7 and want to be ready to do work and have fun with their new Windows 7 computer.**

Windows 7 is Microsoft's evolved and streamlined operating system with security enhancements, new features, more speed and a user friendly desktop environment reminiscent of Windows XP.

***Windows 7 is everything Vista should have been!***

The course provides a quick, but **informative** view of Windows 7's features including changes to the Windows Desktop, Taskbar, Startup Menu, Folders and Internet Explorer. The workshop will also take a quick look at enhancements to Windows Media Center, management features for the new Libraries system and HomeGroup networking. This is not a hands-on computer course.

There will be useful feature examples to view on a big screen projection system and dedicated question and answer periods conducted by an experienced applications trainer from Computer Concepts of Williamsburg.

**No Prerequisites** However, people with Windows experience will benefit most from this workshop.

**Workshop Duration and Cost** The course is 2.0 hours. The cost is \$25.00 paid in advance.

## **Workshop Materials**

A pen and Windows 7 Course Handout to use during the class and for review and practice at home.

## **Windows 7 Workshop Topics**

### **1. Features and Basic Usage – More productivity and fun**

- New Desktop features like Aero Shake and Gadgets are fun and useful
- Taskbar productivity changes like Jump Lists, Pinned Items, Aero Peak, Notification Area and others
- Start Menu gives more control with Power Options, Search Box and Pin to the Start Menu features
- Windows Media Center, identifying the enhancements
- Working with Windows 7 Documents, Pictures, Videos and Music

### **2. Customizing Your Computer – Ways to work more efficiently**

- Customize your desktop and Taskbar
- Snipping Tool, how to use it to cut images, windows, dialogs for saving or sending in email

### **3. Extra Enhancements** discussed include User Account Control, Homegroup networking and more.

**Limited Seating To Sign Up, Call Computer Concepts in New Town 757-564-3996**

**Classes held at the Historic Triangle Community Service Center  
Conference Rooms A & B, 312 Waller Mill Road, Williamsburg, VA 23185**